



**BIOCHEMISTRY  
RESEARCH  
STORE**

**MICHIGAN STATE  
UNIVERSITY  
OPEN ORDER FORM**

**PRINT ALL INFORMATION CLEARLY**

**COMPANY**

**PLEASE CHECK ONE:**

Regular Delivery (3-5 days)       RUSH (possible add'l cost; we cannot guarantee services)

DEPT NAME

ACCOUNT NO.

SUB ACCT.

FACULTY NAME

ORDERED BY

EMAIL

CAMPUS PHONE NO.

EXT

DATE

ORDERS MUST BE RECEIVED BY NOON TO BE PLACED SAME DAY

	Catalog No.	QTY	Unit of Sale	Brief Description (Include Quote)	Price	Date Rec'd/Loc.
1						
2						
3						
4						
5						

**DO NOT WRITE BELOW LINE - OFFICIAL USE ONLY**

Placed by

Date

Spoke to

Reference No.

**COMMENTS**

Please check catalog numbers and quantities carefully. Your signature on orders and deliveries acknowledges that you have verified and accepted the products in their stated quantities and condition. Neither the Vendor nor MSU BMB Research Store are responsible for purchasing errors once the product has been received by purchaser and left the BMB Research Store room. Products cannot be returned for refund or exchange unless defective.

Room 2 • Biochemistry Building  
(517) 353-0813 • (517) 353-9914 (fax)  
Hours: Monday-Friday 8:30-12:00 • 1:00-5:00

*MSU is an affirmative-action, equal-opportunity employer*